

AGENDA FOR
BOARD OF SCHOOL TRUSTEES
REGULAR MEETING

Elkhart Community Schools
Elkhart, Indiana

July 14, 2015

CALENDAR

July	14	5:30 p.m.	Public Work Session, J.C. Rice Educational Services Center
July	14	Immediately following	Executive Session, J.C. Rice Educational Services Center
July	14	7:00 p.m.	Regular Board Meeting, J.C. Rice Educational Services Center
July	21	7:00 a.m.	Public Work Session, J.C. Rice Educational Services Center
July	28	7:00 p.m.	Regular Board Meeting, J.C. Rice Educational Services Center
Aug	11	7:00 p.m.	Regular Board Meeting, J.C. Rice Educational Services Center
Aug	18	7:00 a.m.	Public Work Session, J.C. Rice Educational Services Center

A. CALL TO ORDER/PLEDGE

B. INVITATION TO SPEAK PROTOCOL

C. Gift Acceptance - The administration recommends the Board accept with appreciation recent donations made to Elkhart Community Schools.

D. MINUTES June 9, 2015 – Regular Board Meeting (revised)
 June 23, 2015 – Public Work Session
 June 23, 2015 – Regular Board Meeting

E. TREASURER'S REPORT

Consideration of Claims

Appointment of Treasurer – Douglas Hasler has served as Treasurer since January 2002.

Fundraisers- The Business Office recommends Board approval of proposed school fundraisers in accordance with Board Policy.

School Technology Advancement Account – The Business Office recommends Board approval for submitting a petition to the School Technology Advancement Account for the 2015-2016 school year.

F. OLD BUSINESS

Board Policy GDBA-10 – The administration recommends approval of the proposed revisions to Board Policy GDBA-10, Employees in Miscellaneous Positions Compensation Plan, after initial presentation at the Board's June 23rd meeting.

G. NEW BUSINESS

Communication & Data Department Update

Instructional Leadership Department Update

Student Services Department Update

Reconfiguration Approval – The administration requests Board approval to house a Head Start class at Osolo Elementary for the 2015-16 school year.

Program Number Request – The administration requests Board approval to request a program number from the Indiana Department of Education for the Elkhart Alternative Education program.

Administrative Conflict of Interest – Elkhart Community School’s administrators disclose potential conflict of interest statements.

Overnight Trip Requests – The administration seeks Board approval of overnight trip requests.

H. PERSONNEL

Conference Leaves - It is recommended the Board grant conference leave requests in accordance with Board Policy to staff members as recommended by the administration.

Certified and Classified Staff - See the report and recommendations of the administration.

I. INFORMATION AND PROPOSALS

From Audience

From Superintendent and Staff

From Board

J. ADJOURNMENT



inspiring. excellence.

ELKHART CENTRAL HIGH SCHOOL
Elkhart Community Schools
One Blazer Boulevard, Elkhart, IN 46516-4565
(574) 295-4700 / 4712 fax
www.elkhart.k12.in.us

DATE: June 23, 2015

TO: Dr. Rob Haworth
Board of School Trustees

FROM: Frank Serge

RE: Donation Approval

We are requesting approval to accept a donation from Pinnacle Transport. Pinnacle has donated \$1000.00 to Elkhart Central High School's Blazer Communications. It will be used to purchase items to support the Digital Media class; update software, hardware, perhaps club t-shirts.

I am requesting approval from the Board of School Trustees to accept this donation and that an appropriate letter of acknowledgement and appreciation is sent to:

Pinnmanco LLC
2206 Toledo Road
Elkhart, IN 46516

Elkhart Central High School
Athletic Department
1 Blazer Blvd. Elkhart, IN 46516
574-295-4720

DATE: June 29, 2015
TO: Dr. Rob Haworth
Board of School Trustees
FROM: Brian Buckley
RE: Donation Approval

The Elkhart Central High School Athletic Department has received a generous donation of \$4,519.00 from Robert and Amy Martin. These funds are to be used for our football program.

I am requesting approval from the Board of School Trustees to accept this donation and that an appropriate letter of acknowledgement and appreciation is sent to:

Mr. & Mrs. Robert Martin
15933 County Road 129
Bristol, IN 46507

Thank you,

Brian Buckley
ECHS Athletic Director



SUPERINTENDENT'S OFFICE

ELKHART
COMMUNITY SCHOOLS

INTERNAL MEMO

DATE: JULY 6, 2015

TO: BOARD OF SCHOOL TRUSTEES

FROM: ROB HAWORTH

GIFT ACCEPTANCE

Elkhart Community Schools has received the following donations to assistance students with meals, ticket prices, and supplies associated with field trips:

\$10,000.00 from the Rex and Alice A. Martin Foundation, Inc., 1516 Middlebury St, Elkhart, IN 46516

\$500.00 from Ronald and Constance Minzey, 3317 Eastlake Dr N, Elkhart, IN 46514

\$300.00 from Evergreen Recreational Vehicles, Attn: Kelly Rose, P. O. Box 52, Middlebury, IN 46540

\$100.00 from Richard Burns, Jr. DDS PC, Rick Burns Orthodontics, 23618 US 33, Elkhart, IN 46517

I am requesting approval from the Board of School Trustees to accept these donations and appropriate letters of acknowledgement and appreciation be sent.

MINUTES
OF THE REGULAR MEETING
OF THE BOARD OF SCHOOL TRUSTEES

Elkhart Community Schools
Elkhart, Indiana
June 9, 2015

J. C. Rice Educational Services Center, 2720 California Rd, Elkhart -
7:00 p.m.

Place/Time

Board Members Present:	Carolyn R. Morris Glenn L. Duncan Susan C. Daiber	Karen S. Carter Dorisanne H. Nielsen Jeri E. Stahr Douglas K. Weaver
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Roll Call

President Carolyn Morris called the regular meeting of the Board of School Trustees to order. The pledge of allegiance was recited.

Call to Order

Ms. Morris discussed the invitation to speak protocol.

Protocol

By unanimous action, the Board accepted with appreciation the following donations made to Elkhart Community Schools (ECS): \$700.00 from First Presbyterian Church to Beardsley Elementary to assist students with meals and ticket prices associated with field trips; \$500.00 from Mrs. Constance Fulmer and \$300.00 from Mr. and Mrs. Jeffrey Wells to ECS to assist students with meals and ticket prices associated with field trips; 100 boxes each from Colbert Packaging and Welch Packaging for Hawthorne Elementary; and \$14,830.00 from the Memorial High School (MHS) Athletic Booster Club to the MHS Athletic Department for the purchase of various items in each sport program as requested by the coaches and staff.

Gift Acceptance

Amy Haworth, CARES/ECS district volunteer recruiter, reported on the publication of the third version of the CARES book. The book is given to all first graders and is made possible by funds generated from annual golf scrambles. This year's event is scheduled for August 3rd at Christiana Creek Country Club. Certificates were presented to students whose artwork has been selected for the 2015 CARES book: Wendy Sanchez, Alice Rupard, Ben Sharp, Natalie Mata, Esmerelda Lopez, Iris Pantoja, Alyssa Groen, Lauren Hollowell, Camryn Conley, Joshua Polasky, Natalie Mabry, Kiara Pineda Gonzalez, Brynlee Jellison, Rylinn Crocker, Alex Addison, Kenya Bello and Olivia Haworth. Special thanks were given to Amber Kosar and all of the elementary school art teachers for their assistance in the layout and selection of the artwork.

Student Recognition

Brad Sheppard, director of secondary instruction, spoke about the Art Gallery in the J. C. Rice Educational Services Center, each year a student piece of artwork is purchased and added to the gallery. In introducing this year's winner, Miyah Byers, he noted she will be a senior at Memorial in the fall. Her Youth Art Month Award is one of several accomplishments including the orchestra MVP award for the past two years, music student of the month, language arts department award, Tri Kappa award and other scholastic awards. Her winning artwork entitled *Lifecycle* is made up of egg shells and paint. She looks forward to her senior year and continued community service projects through the National Honor Society and the Superintendent's Student Advisory Council.

Student
Recognition

The Board heard Gail Draper, early college coordinator, turn the presentation over to Amber Haddar, Jenna Smith, Giovanni Parga, and Nico Hernandez who spoke on their experiences as participants in the Early College program. Highlights include: college credits earned in high school; use of chrome books; leadership skills; attendance at college fairs; and tremendous support given by staff. Nico Hernandez won the Bill Swihart Award and as a result will be hosting a 4-day soccer skills camp for students in K-8 in the fall with proceeds going to Riley's Children Hospital. The students thanked the Board for putting faith in them and giving them the opportunity to excel. Ms. Draper commented on the success of the program with the following information: 48 students in the program have an average GPA of 2.7 and next year should earn an average of 20 college credits as juniors. Elkhart Community schools had 6 seniors graduate this year at Ivy Tech prior to their high school graduation.

Special
Recognition

The Board recognized administrative retirees: Dr. John Hill, assistant superintendent for instruction, Faith Schultz, supervisor of high ability programs; and Dan Swygart, assistant principal at Central High School. Superintendent Haworth referenced Dale Carnegie's 'how to win friends and influence people' as a trusted work in business and human relations. He stated teaching, instructing, coaching, mentoring, and leading makes not only a great career but a vocation that brings fulfillment. Ms. Shultz commented there is no better place to work and she has loved her time here. Dr. Hill stated that in his career 20,714 students have graduated and that is a number he will always remember.

Special
Presentation

The Board heard Anthony Hunt, WVPE station manager, give a report on the radio station. He noted that currently there are over 10,000 listeners on-line; three years ago 90% of listeners were using desktop computers and now 90% are using smart phones; two additional news channels are being promoted; student numbers have double for 'Listen Live'; and the addition of "As it Happens" from Canada. He reported on the success of the fundraiser in St. Joseph County with WVPE placing 25 out of 54 agencies, receiving 314 gifts for a total of \$46,110. WVPE has had the best year ever!

Department
Spotlight

By unanimous action, the Board approved the following minutes:
May 26, 2015 – Public Work Session
May 26, 2015 – Regular Board Meeting

Approval of Minutes

By unanimous action, the Board approved payment of claims totaling \$6,090,951.45 as shown on the ~~May 26, 2015~~, **June 9, 2015**, claims listing. (Codified File 1415-140)

Payment of Claims

By unanimous action, the Board granted permission for the administration to advertise for the annual auction to be held at 9 a.m. on Saturday, July 18th at the service building located at 1135 Kent Street. Double D Auctioneers will again facilitate the auction. Board member Dorisanne Nielsen invited all to attend.

School Auction

By unanimous action, the Board approved proposed school fundraisers in accordance with Board Policy. The funds raised through the listed activities are deposited into each school's extra-curricular fund. (Codified File 1415-141)

Fundraiser Approval

Tony Gianesi, director of building services, presented a 2014 Referendum project update. He reported there are currently 50 projects being worked on this summer. The four major safety/security projects at Beardsley, Pinewood, Woodland and West Side are progressing and relocation of office space is underway. Summer improvements include multiple roof projects, lockset upgrades, security window film and paving/parking lot improvements. He responded to various Board questions as to future improvements.

Construction Update

Shawn Hannon, sr. director of communication and data, gave a presentation noting that testing is continuing with remedial IREAD 3 classes and retesting at Roosevelt; and English 10 and Algebra 1 being retested at the end of June and July. She highlighted, Brenda Kolbe, digital media specialist's, successful participation in the Greater Elkhart Chamber of Commerce's Leadership Academy. Ms. Kolbe's group worked on a project about the YWCA taking over the women's shelter, raising over \$200,000, and her personal contribution as designer of the new signage for the shelter renamed Elkhart Safe Haven. This was an opportunity for her to gain leadership skills and for the community to learn the services she provides to ECS.

Department Report

The Board heard Dr. John Hill give a summer school review including for elementary students: IREAD 3 at Roosevelt, lab school at Beck; band, orchestra and El Sistema; for middle school students: ESL and Career Camp; and for high school students: two ways to earn credits, in face-to-face classes as well as on-line, in both summer sessions.

Department Report

Dawn McGrath, deputy superintendent, introduced David Bird, academic dean, who spoke regarding School Without Walls, its enrollment of 148 students, 214 earned credits and 25 graduates. He introduced Victoria Holt, a student who needed 14 credits for graduation but was unable to attend traditional day school due to severe medical needs. She had tried a different online program but it did not provide what she needed. Her mother learned of School Without Walls and enrolled Victoria. It was a very successful match. She completed 15 credits, has graduated and been awarded over \$50,000 in scholarships. Ms. Holt spoke highly of the program as a whole and of the level of support received from teachers in the program, regardless of time of day.

Department
Report

By unanimous action, the Board approved the submission of the following grants to:

Grant
Approval

the Elkhart Education Foundation for Project C.L.I.C.K. from Mary Beck Elementary School

the Elkhart Education Foundation for Project C.L.I.C.K. from Mary Daly Elementary School

the Elkhart Education Foundation for Orchestras Private Lessons Scholarships from Elkhart Central High School

the Elkhart Education Foundation for GEMS Grant from Roosevelt STEAM Academy

the Elkhart Education Foundation for Wiggle While We Work chairs from Woodland Elementary School

(Codified File 1415-142)

By unanimous action, the Board approved adoption of the Social Studies Curriculum materials. Numerous Board member concerns were addressed including Karen Carter's questions regarding costs for materials for Kindergarten being \$45,747.30, First Grade being \$56,647.30, and Second Grade being \$63,663.25 and reading skills at those levels. Brad Sheppard responded the costs are for six years and the materials are not solely textbooks as in the past, but are consumable and interactive materials with the future possibility of becoming online materials in the six-year period covered by the contract. (Codified File 1415-143)

Social Studies
Curriculum
Materials
Adoption

By unanimous action, the Board approved conference leave requests in accordance with Board policy for staff members as recommended by the administration on the June 9, 2015 listing. (Codified File 1415-144)

Conference
Leaves

By unanimous action, the Board approved the following personnel recommendations of the administration:

Regular employment for certified staff employee Romison Saint-Louis, School Without Walls at Career Center, for 2015-16 school year.

Personnel Report
Certified Employment

Resignation of the following nine (9) certified staff members effective on dates indicated:

Tiffany Adams - language arts at Memorial, 6/8/15
Haley Baker - language arts at West Side, 6/5/15
Katrina Barhydt - counselor at Central, 6/12/15
Bronwyn Carroll - language arts at Central, 6/5/15
Kyle Davis - social studies at Memorial, 7/31/15
Donald Guerrettaz - world languages at Central, 6/5/15
Leah Lukovic - art at Riverview, 6/5/15
Carly Martin - art at West Side, 6/5/15
Christi Rucker - language arts at West Side, 6/8/15

Certified Resignation

Voluntary leave of absence for the following two (2) certified employees beginning 8/4/15 and ending on 6/1/16:

Sherri Holston - grade 4 at Daly
Lisa Munoz - language arts at Central

Certified Voluntary Leave

Maternity leave of absence for certified employee Lora Mulstay, grade 2 at Beck beginning 6/2/15 and ending on 6/5/15

Maternity Leave

Regular employment for the following six (6) classified employees, who have successfully completed their probationary periods, on dates indicated:

Lydia Bloom - paraprofessional at Bristol, 5/27/15
Cristel Cuacuamoxtla - paraprofessional at Monger, 5/22/15
Edith Fernandez - custodian at Central, 6/1/15
Lynne Lee - bus helper at Transportation, 5/27/15
Tyllis Mason - custodian at Memorial, 6/3/15
Clarence Warren, bus driver unassigned at Transportation, 5/27/15

Classified Employment

Resignation of the following nine (9) classified employees effective on dates indicated:

Kathryn Aistrop - food service at Hawthorne, 6/5/15
Bruce Atkinson - school nurse at Hawthorne, 6/5/15
Ernestine Bean - paraprofessional at Tipton, 6/5/15
Sylvester Brown - food service at Beardsley, 6/5/15
Kathleen Enfield - food service at Pinewood, 6/5/15
Roswitha Everett - paraprofessional at Hawthorne, 6/5/15
Monique Holmes - food service at Beck/Roosevelt, 5/27/15
Lula Lowery, -food service at Cleveland, 6/5/15
Jakia Tyson - food service at Beardsley, 6/5/15

Classified Resignation

Retirement of classified employees Teresa Homan, food service at Memorial, effective 6/5/15 with 15 years of service.

Classified Retirement

Termination of classified employee Charles Conley, food service at Eastwood, effective 5/26/15; in accordance with Board Policy GDBDA.

Classified Termination

Medical leave of absence for classified employee Monica Beane, secretary at Adult Education beginning 7/1/15 and ending on 12/31/15

Classified Medical Leave

The meeting adjourned at approximately 8:25 p.m.

Adjournment

APPROVED:

Signatures

Carolyn R. Morris, President

Glenn L. Duncan, Vice President

Susan C. Daiber, Secretary

Karen S. Carter, Member

Dorisanne H. Nielsen, Member

Jeri E. Stahr, Member

Douglas K. Weaver, Member

MINUTES
OF THE REGULAR MEETING
OF THE BOARD OF SCHOOL TRUSTEES

Elkhart Community Schools
Elkhart, Indiana
June 23, 2015

J. C. Rice Educational Services Center, 2720 California Rd, Elkhart - 7:05 p.m.

Place/Time

Board Members Present:	Carolyn R. Morris Glenn L. Duncan Susan C. Daiber	Karen S. Carter Dorisanne H. Nielsen Jeri E. Stahr Douglas K. Weaver
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Roll Call

President Carolyn Morris called the regular meeting of the Board of School Trustees to order. The pledge of allegiance was recited.

Call to Order

Ms. Morris discussed the invitation to speak protocol.

Protocol

By unanimous action, the Board accepted with appreciation the following donations made to Elkhart Community Schools (ECS): \$1,000 to the athletic department at Memorial High School (MHS) for assistance with participation fees for needy student-athletes and to the athletic department at Central High School (CHS) to assist in strengthening the growth of their athletic program from the Elkhart Education Foundation (EEF); \$1,500 from the Christian Business Men’s Connection to ECS to support the 2nd annual Student Leadership Summit; and t-shirts valued at \$2,127 from A-One Apparel, Signs and Designs for the 2nd annual Student Leadership Summit.

Gift Acceptance

By unanimous action, the Board approved the following minutes:
June 9, 2015 – Public Work Session
June 9, 2015 – Regular Board Meeting
June 16, 2015 – Public Work Session

Approval of Minutes

By unanimous action, the Board approved payment of claims totaling \$7,957,287.79 as shown on the June 23, 2015, claims listing. (Codified File 1415-145)

Payment of Claims

The Board received a financial report for the period January 1 – May 31, 2015 and found it to be in order.

Financial Report

Doug Hasler, executive director of support services, reported the following fund loans were made on May 31, 2015: \$63,000.00 to Capital Projects Fund from Debt Service Fund and \$496,000.00 to Transportation Operating Fund from Debt Service Fund.

Fund Loans

By unanimous action, the Board approved proposed school fundraisers in accordance with Board Policy. The funds raised through the listed activities are deposited into each school's extra-curricular fund. (Codified File 1415-146)

Fundraiser
Approval

By unanimous action, the Board approved proposed revisions to Board Policy JHD, Wellness, as presented, reflecting suggestions made when the policy was initially presented at the Board's April 28th meeting and further discussed at public work sessions. Board member Glenn Duncan commented he had addressed his concerns with Pam Melcher, director of food services, and now supports the policy as written.

Board Policy
JHD

Shawn Hannon, sr. director of communication and data, provided an overview on the Indiana Department of Education's 2014-2105 Choice Scholarship Program Annual Report. The tables highlighted were: Participation by Grade Level; Percent Participation by Ethnicity; Prior Indiana Public School Attendance of Choice Students; Special Education Service Provider Selection; and excerpts from Choice Scholarship Students by School Corporation of Legal Settlement. One Board member noted other school districts experienced greater increases in families opting for Choice participation than has ECS. Noting grades K thru 3 have the highest participation, another Board member requested future reports on suggestions for retention.

Department
Report

Dr. John Hill, assistant superintendent for instruction, thanked the Board for their continued support and dedication to Elkhart Community Schools. On behalf of the Board, President Carolyn Morris thanked him for his service and wished him well on his retirement.

Department
Report

Tony England, director of student services, gave a report on the upcoming Elkhart Academy on July 28th. 308 classified employees are attending 22 different sessions lead by providers and administrators. Each attendee was asked to provide their top seven class picks and would be placed accordingly. Two of the highly requested classes include Fire Safety Training and Healthy Student Snacks. He also gave an update on on-line summer school having 72 students including participants from Northridge, NorthWood and Goshen. So far 38 credits have already been earned in the first session. Board member, Glenn Duncan requested continuing updates regarding on-line classes. Cary Anderson spoke regarding the positive impact alternative education options and School Without Walls are having on students.

Department
Report

The Board heard proposed revisions to Board Policy GDBA-10, Employees in Miscellaneous Positions Compensation Plan, for initial Board consideration.

Board Policy
GDBA-10

By unanimous action, the Board approved the submission of the following grants to:

the Indiana Department of Education for a Title I Grant for 10 elementary and 2 middle schools

Indiana Safe Haven for a Bullying Prevention Grant

the Department of Education for a Federal Part B Part 1 Grant from the Special Education Department

(Codified File 1415-147)

By unanimous action, the Board approved an overnight trip request for the motorcycle outdoor/power technology team from the Elkhart Area Career Center to travel to Cleveland, Ohio from June 29 to July 1, 2015 to participate in the Hot Rodders of Tomorrow Engine Challenge.

By unanimous action, the Board approved continued alternative residential services agreement for an ECS special education student. (Codified File 1415-149)

By unanimous action, the Board approved conference leave requests in accordance with Board policy for staff members as recommended by the administration on the June 18, 2015 listing and the June 23, 2015 Addendum. (Codified File 1415-148)

By unanimous action, the Board approved the following personnel recommendations of the administration:

Employment for the following twelve (12) certified employees for the 2015-16 school year:

Molly Bails - grade 2 at Monger
Timothy Carroll - math at North Side
Lance Carter - math at Memorial
Agustin Jordan - veterinary at Career Center

Kathryn Lubker - science at Memorial
Christine Malecki - special education at Beardsley
Steven McGrath - math at West Side
M. Colleen Reed - language arts at Central
Jennifer Smith - art at West Side
Linda Stofko - district academic coach at ESC
David Vanderhorst - business at North Side
Julie Williams - grade 1 at Beardsley

Resignation of the following three (3) certified staff members effective on dates indicated:

Carla Henderson - early childhood at EACC, 7/16/15
Jennifer Mast - assistant principal at Cleveland, 7/22/15
Angela Richardson - special education at Tipton, 6/5/15

Grant Approval

Overnight Trip Request

Residential Service Agreement

Conference Leaves

Personnel Report

Certified Employment

Certified Resignation

Medical leave of absence for certified employee Judith Bridges, dental health at EACC, beginning 8/4/15 and ending on 6/1/16.	Certified Medical Leave
Regular employment for the following two (2) classified employees, who have successfully completed their probationary periods, on dates indicated: Drew Morris - custodian at Building Services, 6/22/15 Brent Williams - custodian at Bristol/Eastwood, 6/15/15	Classified Employment
Resignation of the following four (4) classified employees effective on dates indicated: Stephanie Elam - paraprofessional at Beardsley, 6/5/15 Tawny Fitzsimmons - paraprofessional at Feeser, 6/5/15 Kenneth Kronewitter - paraprofessional at EACC, 6/5/15 Danielle Smith - bus helper at Transportation, 6/4/15	Classified Resignation
Retirement of classified employee Marie McCain, secretary at West Side, effective 6/8/15 with 15 years of service.	Classified Retirement
Medical leave of absence for classified employee Broc Hiatt, food service at Memorial, beginning 8/5/15 and ending on 12/31/15	Classified Medical Leave
Administrative appointments effective 7/1/15: Cary Anderson – principal at Memorial Cynthia Bonner – principal at Pierre Moran Kelly Carmichael – assistant principal at Pinewood Levon Johnson – supervisor of corporate & community partnerships Jean Milfort – assistant principal at Central Dennis Trigg – assistant principal at Memorial Mark Tobolski – alternate programs principal	Administrative Appointments
Mariana Cortez spoke in regards to Cynthia Bonner’s appointment as principal of Pierre Moran. Ms. Cortez, who is currently an English teacher at Pierre Moran, told how Mrs. Bonner was her ESL teacher when she first came to the states and what a positive influence she has had on her life.	From the Audience
Superintendent Haworth stated how proud he is of ECS’s staff!	From the Superintendent
Board member, Sue Daiber, commented on her experience at the Elkhart Jazz Festival speaking with Eddie Mertz, Jr., one of the All-Star musicians participating in the Hoagy Workshop. He was impressed by how driven our music students are and their involvement with the festival at a time where some schools systems, such as in the Atlanta area, are dropping music classes.	From the Board
The meeting adjourned at approximately 8:05 p.m.	Adjournment

APPROVED:

Carolyn R. Morris, President

Glenn L. Duncan, Vice President

Susan C. Daiber, Secretary

Karen S. Carter, Member

Dorisanne H. Nielsen, Member

Jeri E. Stahr, Member

Douglas K. Weaver, Member

Signatures

MINUTES OF THE
PUBLIC WORK SESSION
OF THE
BOARD OF SCHOOL TRUSTEES

Elkhart Community Schools
Elkhart, Indiana

June 23, 2015

J. C. Rice Educational Services Center, 2720 California Rd, Elkhart – at 5:30 p.m.

Time/Place

Board Members
Present:

Carolyn R. Morris
Susan C. Daiber

Karen S. Carter
Dorisanne H. Nielsen
Jeri E. Stahr
Douglas K. Weaver

Roll Call

Absent:

Glenn L. Duncan

ECS Personnel Present:

Tony England
Shawn Hannon
Doug Hasler
Rob Haworth

John Hill
Pam Melcher
Doug Thorne

The Board discussed revisions to the Wellness Policy; the Crossing Guard Memorandum of Understanding; and the agenda for the regular Board meeting.

Topics
Discussed

The meeting adjourned at approximately 6:05 p.m.

Adjournment

APPROVED:

Carolyn R. Morris, President

Karen S. Carter, Member

- absent -
Glenn L. Duncan, Vice President

Dorisanne H. Nielsen, Member

Susan C. Daiber, Secretary

Jeri E. Stahr, Member

Douglas K. Weaver, Member

Signatures



BUSINESS OFFICE

ELKHART
COMMUNITY SCHOOLS

INTERNAL MEMO

TO: DOUG HASLER, ROB HAWORTH
BOARD OF SCHOOL TRUSTEES
FROM: DANIEL RICE, SENIOR DIRECTOR OF TECHNOLOGY
DATE: JULY 9, 2015

SCHOOL TECHNOLOGY ADVANCEMENT ACCOUNT

Attached is information and a petition form to receive funds from the Indiana Department of Education School Technology Advancement Account for 2015. The petition requires the signatures of both superintendent and school board president.

The purpose of the School Technology Advancement Account is to provide low interest loans to school corporations for the purchase of computer hardware and software to be used for student instruction. Based on current enrollment, ECS qualifies for a loan of \$261,560.

Completed petitions are due to the IDOE Office of School Finance in Indianapolis by July 31, 2015.

**Petition to the Indiana State Board of Education for Funds
From the School Technology Advancement Account
Fiscal Year 2016**

Corporation No: 2305
Corporation Name: Elkhart Community Schools

Contact Person: Daniel Rice
Contact email: drice@elkhart.k12.in.us

Street Address: 2305 California Road
City/State/Zip Elkhart, IN 46514

Enrollment (DOE-PE 2014-2015) 13083

Amount requested from Technology Advancement Account \$ 261,560

All requests should complete questions 1-5 below

- If your corporation is applying for funds to purchase computer hardware and software for student instruction, complete Form STAA-A.
- If your corporation is applying for funds to develop and implement an innovative technology project, complete Form STAA-B.

The amount of advancements range from a minimum of \$20,000 to a maximum determined under the following formula:

STEP ONE: DOE-PE 2014-2015 enrollment	<u>13083</u>
STEP TWO: Divide STEP ONE by 25	<u>523.32</u>
STEP THREE: Multiply STEP TWO by \$500	<u>\$ 261,660</u>
	Eligible amount

If there are remaining STAA funds available, please check here to be considered for additional funds, if available (yes) (no)

1. Amount requested in additional funds \$ 102,440
2. Please provide a brief description of the additional project components to be funded and a breakdown of the cost by building. *Please see accompanying spreadsheet.*
3. Does the school corporation have a current approved 3-year technology plan on file with the Department? (yes) (no)

If the school's three year technology plan is not on file or has been updated, please attach a copy to this application.

4. Project Cost Breakdown

- | | |
|---|------------|
| a. Technology | \$ 261,560 |
| b. Other project cost (please specify) | \$ _____ |
| c. Other project cost (please specify) | \$ _____ |
| d. Total project cost (sum lines a through c) | \$ 261,560 |

Sources of funds used to finance the project:

- | | |
|--|------------|
| e. Common School Technology Loan | \$ 261,560 |
| f. Other (Specify) _____ | \$ _____ |
| g. Total sources of funds (line e plus line f) | \$ 261,560 |

5. Please answer the following questions:

- a. Outstanding principle amount of all obligations for the school: \$66,265,662
- b. Current debt service tax rate: .5098

STAA Petition, July 2015
 2305: Elkhart Community Schools

Hardware and software being purchased		
Qty	Item	Total
503	Lenovo M-Series Computer	\$ 261,560
Total Project		\$ 261,560

Project cost by building		
Qty	Location	Total
263	Central High School	\$ 136,760
80	West Side Middle School	\$ 41,600
80	North Side Middle School	\$ 41,600
80	Pierre Moran Middle School	\$ 41,600
503		\$ 261,560

Project cost by building <i>if additional funds are available</i>		
Qty	Location	Total
355	Central High School	\$ 184,600
95	West Side Middle School	\$ 49,400
95	North Side Middle School	\$ 49,400
95	Pierre Moran Middle School	\$ 49,400
60	Tipton Street Center	\$ 31,200
700		\$ 364,000

Form STAA-A Petition to purchase of computer hardware and software for student instruction

1. Briefly describe the computer hardware and/or software being purchased:
(Please attach a breakdown of the project cost by building)

Project Description

This funding will be used to purchase 503 computers and software for student use in one high school and three middle schools (in classrooms and computer labs). These computers will be used for instruction and will allow for increased access to local and state online instructional resources and assessments, such as ECAs and ISTEP+.

Project Breakdown

Building	Item Description	Cost per Unit	# of Units	Total Cost
<i>example John Smith High School</i>	<i>SMART board</i>	<i>\$4,500</i>	<i>10</i>	<i>\$45,000</i>
Please see accompanying spreadsheet.				

2. Briefly cite evidence that said hardware and/or software will be used primarily for student instruction.

The addition of these computers fits within Elkhart Community Schools' long-range technology plan which was developed by our corporation technology team and approved by IDOE.

Dated this _____ day of _____, 2015.



Superintendent Signature

School Board President Signature

Superintendent printed name

School Board President printed name

Date of Board Approval: _____

Proposed Revised Board Policy*(as presented during the June 23, 2015 BST meeting)***EMPLOYEES IN MISCELLANEOUS POSITIONS COMPENSATION PLAN****Section 1. MISCELLANEOUS WAGE/SALARY SCHEDULE**

The Board of School Trustees hereby adopts the following wage schedule for the positions below to be effective January 1, 2015. In addition, the three percent (3%) employee contribution to PERF will be paid by Elkhart Community Schools.

POSITION	HOURLY WAGE RANGE
Assistant Supervisor of Transportation	22.24 – 27.46
Transportation Trainer/Dispatcher	18.53 – 21.65
Food Service Truck Driver	14.87 – 17.67
Food Service Receiving/Supply	14.87 – 17.67
Evening Supervisor of Building Services	19.50 – 24.00
Food Service Training Specialist	16.85 – 23.61
Food Service Bids & Commodity Coordinator	16.05 – 25.08
Child Care Coordinator	13.44 – 16.67
Transportation Route/Driver Coordinator	18.53 – 21.65
Adult/Community Education Non-Contract Teachers	31.43 *
Building Community Education Coordinator	25.89 – 32.37
Radio Station Staff Announcer	8.73 – 12.41
Radio Station Development Assistant	10.15 – 16.24
School Security Officer	21.99
Title I/Funded Pupil/Program/Parent Support Person	18.50 – 26.94
High School Parent/Community Liaison	18.50 – 26.94
Evening Events Supervisor	14.00
Asst. Site Coordinator - 21 st Century Community Learning Center	14.00
After-School Community Education Organized Activities Leader	14.00
After-School Community Education Organized Activities Assistant	9.39
Deaf/Hard of Hearing Educational Interpreter	15.23 – 28.43
Technology Support for Student Accounting and Program Evaluation	16.05 – 19.10

* Hourly rate based on .001 of the certified teacher's base salary

POSITION	YEARLY SALARY RANGE
Radio Station Manager	46,922 – 69,711
Radio Station Development Director	44,159 – 66,821
Radio Station Business Account Manager	34,853 – 65,709
Radio Station Program Director	34,853 – 53,622
Radio Station Senior Reporter and Assignment Editor	30,109 – 44,087
Radio Station Operations Manager	24,130 – 39,546
Radio Station Morning Edition Host	27,385 – 43,108
Radio Station Promotions Manager	28,167 – 41,910
Radio Station Membership Manager	31,237 – 44,253

Safe and Drug Free Schools Coordinator	24,404 – 28,472
Olweus Bullying Prevention Program Coordinator	40,301 – 54,525
Energy Education Specialist	55,781 – 75,537
Assistant Supervisor of Building Services	52,000 – 65,000
School Psychologist Intern	35,520
<u>Early College Data Specialist</u>	<u>22.90 – 26.17</u>
College and Career Readiness Advisor (Grant Funded)	35,536 – 40,612
21 st Century Community Learning Center Coordinator	2,500 (per semester)
Community Engagement Manager	28,428
Jr. ROTC Program Manager	50,765

An employee who is required to report to work to respond to an emergency outside of the employee's regular work hours will be paid for a minimum of two (2) hours.

~~November 25, 2014~~ **July 14, 2015**



UNIFORM CONFLICT OF INTEREST DISCLOSURE STATEMENT

State Form 54266 (4-10) / Form 236
STATE BOARD OF ACCOUNTS

Indiana Code 35-44-1-3

A public servant who knowingly or intentionally has a pecuniary interest in or derives a profit from a contract or purchase connected with an action by the governmental entity served by the public servant commits conflict of interest, a Class D Felony. A public servant has a pecuniary interest in a contract or purchase if the contract or purchase will result or is intended to result in an ascertainable increase in the income or net worth of the public servant or a dependent of the public servant who is under the direct or indirect administrative control of the public servant; or receives a contract or purchase order that is reviewed, approved, or directly or indirectly administered by the public servant. "Dependent" means any of the following: the spouse of a public servant; a child, stepchild, or adoptee (as defined in I.C. 31-3-4-1) of a public servant who is unemancipated and less than eighteen (18) years of age; and any individual more than one-half (1/2) of whose support is provided during a year by the public servant.

The foregoing consists only of excerpts from I.C. 35-44-1-3. Care should be taken to review I.C. 35-44-1-3 in its entirety.

1. **Name and Address of Public Servant Submitting Statement:** Brian A. Buckley
3484 Fox Chase; Bristol, IN 46507
2. **Title or Position with Governmental Entity:** Athletic Director - Elkhart Central High School
3. a. **Governmental Entity:** Elkhart Community Schools
b. **County:** Elkhart
4. **This statement is submitted (check one):**
 - a. as a "single transaction" disclosure statement, as to my financial interest in a specific contract or purchase connected with the governmental entity which I serve, proposed to be made by the governmental entity with or from a particular contractor or vendor; or
 - b. as an "annual" disclosure statement, as to my financial interest connected with any contracts or purchases of the governmental entity which I serve, which are made on an ongoing basis with or from particular contractors or vendors.
5. **Name(s) of Contractor(s) or Vendor(s):** Kelly Buckley (spouse)
6. **Description(s) of Contract(s) or Purchase(s)** (Describe the kind of contract involved, and the effective date and term of the contract or purchase if reasonably determinable. Dates required if 4(a) is selected above. If "dependent" is involved, provide dependent's name and relationship):
Kelly Buckley (spouse) is employed by Elkhart Community Schools as a teacher

7. **Description of My Financial Interest** (Describe in what manner the public servant or "dependent" expects to derive a profit or financial benefit from, or otherwise has a pecuniary interest in, the above contract(s) or purchase(s); if reasonably determinable, state the approximate dollar value of such profit or benefit.):

The compensation earned by my spouse, Kelly Buckley, as a teacher with Elkhart Community Schools, contributes to our family's household income

(Attach extra pages if additional space is needed)

8. **Approval of Appointing Officer or Body** (To be completed if the public servant was appointed by an elected public servant or the board of trustees of a state-supported college or university):

I (We) being the Board of School Trustees of
(Title of Officer or Name of Governing Body)

Elkhart Community Schools and having the power to appoint
(Name of Governmental Entity)

the above named public servant to the public position to which he or she holds, hereby approve the participation to the appointed disclosing public servant in the above described contract(s) or purchase(s) in which said public servant has a conflict of interest as defined in Indiana Code 35-44-1-3; however, this approval does not waive any objection to any conflict prohibited by statute, rule, or regulation and is not to be construed as a consent to any illegal act.

Caroly, R. Morris, Board President

Glenn L. Duncan, Board Vice Pres.

Susan C. Daiber, Board Secretary

Elected Official

Office

9. **Effective Dates** (Conflict of interest statements must be submitted to the governmental entity prior to final action on the contract or purchase.):

Date Submitted (month, day, year)

Date of Action on Contract or Purchase (month, day, year)

10. **Affirmation of Public Servant:** This disclosure was submitted to the governmental entity and accepted by the governmental entity in a public meeting to the governmental entity prior to final action on the contract or purchase. I affirm, under penalty of perjury, the truth and completeness of the statements made above, and that I am the above named public servant.

Signed:


(Signature of Public Servant)

Date (month, day, year):

July 14, 2015

Within fifteen (15) days after final action on the contract or purchase, copies of this statement must be filed with the State Board of Accounts, Indiana Government Center South, 302 West Washington Street, Room E418, Indianapolis, Indiana, 46204-2765 and the Clerk of the Circuit Court of the county in which the governmental entity executed the contract or purchase. A copy of this disclosure will be forwarded to the Indiana State Ethics Commission.



UNIFORM CONFLICT OF INTEREST DISCLOSURE STATEMENT

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STATE BOARD OF ACCOUNTS

Indiana Code 35-44-1-3

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The foregoing consists only of excerpts from I.C. 35-44-1-3. Care should be taken to review I.C. 35-44-1-3 in its entirety.

1. **Name and Address of Public Servant Submitting Statement:** Shawn M. Hannon
5 Kim Ct. Elkhart, IN 46514
2. **Title or Position with Governmental Entity:** Senior Director of Communication and Data
3. a. **Governmental Entity:** Elkhart Community Schools
b. **County:** Elkhart
4. **This statement is submitted (check one):**
 - a. as a "single transaction" disclosure statement, as to my financial interest in a specific contract or purchase connected with the governmental entity which I serve, proposed to be made by the governmental entity with or from a particular contractor or vendor; or
 - b. as an "annual" disclosure statement, as to my financial interest connected with any contracts or purchases of the governmental entity which I serve, which are made on an ongoing basis with or from particular contractors or vendors.
5. **Name(s) of Contractor(s) or Vendor(s):** Greater Elkhart Chamber of Commerce and Z-49 Productions
6. **Description(s) of Contract(s) or Purchase(s)** (Describe the kind of contract involved, and the effective date and term of the contract or purchase if reasonably determinable. Dates required if 4(a) is selected above. If "dependent" is involved, provide dependent's name and relationship):
Kyle Hannon (spouse) is President of Greater Elkhart Chamber of Commerce
Mitchell Hanoon (son) is owner of Z-49 Productions



UNIFORM CONFLICT OF INTEREST DISCLOSURE STATEMENT

State Form 54266 (4-10) / Form 236
STATE BOARD OF ACCOUNTS

Indiana Code 35-44-1-3

A public servant who knowingly or intentionally has a pecuniary interest in or derives a profit from a contract or purchase connected with an action by the governmental entity served by the public servant commits conflict of interest, a Class D Felony. A public servant has a pecuniary interest in a contract or purchase if the contract or purchase will result or is intended to result in an ascertainable increase in the income or net worth of the public servant or a dependent of the public servant who is under the direct or indirect administrative control of the public servant; or receives a contract or purchase order that is reviewed, approved, or directly or indirectly administered by the public servant. "Dependent" means any of the following: the spouse of a public servant; a child, stepchild, or adoptee (as defined in I.C. 31-3-4-1) of a public servant who is unemancipated and less than eighteen (18) years of age; and any individual more than one-half (1/2) of whose support is provided during a year by the public servant.

The foregoing consists only of excerpts from I.C. 35-44-1-3. Care should be taken to review I.C. 35-44-1-3 in its entirety.

1. **Name and Address of Public Servant Submitting Statement:** Toni B. McDougal
14291 Southhold Dr, Granger, IN 46530
2. **Title or Position with Governmental Entity:** Supervisor of Student Services, Attendance Officer
3. a. **Governmental Entity:** Elkhart Community Schools
b. **County:** Elkhart
4. **This statement is submitted (check one):**
 - a. as a "single transaction" disclosure statement, as to my financial interest in a specific contract or purchase connected with the governmental entity which I serve, proposed to be made by the governmental entity with or from a particular contractor or vendor; or
 - b. as an "annual" disclosure statement, as to my financial interest connected with any contracts or purchases of the governmental entity which I serve, which are made on an ongoing basis with or from particular contractors or vendors.
5. **Name(s) of Contractor(s) or Vendor(s):** Schuell Fence Company

6. **Description(s) of Contract(s) or Purchase(s)** (Describe the kind of contract involved, and the effective date and term of the contract or purchase if reasonably determinable. Dates required if 4(a) is selected above. If "dependent" is involved, provide dependent's name and relationship):
a. Bruce McDougal (spouse) is owner of Schuell Fence Company
b. From time to time Schuell Fence Company may install and/or repair fencing for Elkhart Community Schools.



UNIFORM CONFLICT OF INTEREST DISCLOSURE STATEMENT

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STATE BOARD OF ACCOUNTS

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The foregoing consists only of excerpts from I.C. 35-44-1-3. Care should be taken to review I.C. 35-44-1-3 in its entirety.

1. **Name and Address of Public Servant Submitting Statement:** Dr. Dawn McGrath
933 E Beardsley Ave. Elkhart, IN 46514
2. **Title or Position with Governmental Entity:** Deputy Superintendent
3. a. **Governmental Entity:** Elkhart Community Schools
b. **County:** Elkhart
4. **This statement is submitted (check one):**
 - a. as a "single transaction" disclosure statement, as to my financial interest in a specific contract or purchase connected with the governmental entity which I serve, proposed to be made by the governmental entity with or from a particular contractor or vendor; or
 - b. as an "annual" disclosure statement, as to my financial interest connected with any contracts or purchases of the governmental entity which I serve, which are made on an ongoing basis with or from particular contractors or vendors.
5. **Name(s) of Contractor(s) or Vendor(s):** Steve McGrath (spouse)
6. **Description(s) of Contract(s) or Purchase(s)** (Describe the kind of contract involved, and the effective date and term of the contract or purchase if reasonably determinable. Dates required if 4(a) is selected above. If "dependent" is involved, provide dependent's name and relationship):
Steve McGrath (spouse) is employed by Elkhart Community Schools as a teacher

7. **Description of My Financial Interest** (Describe in what manner the public servant or "dependent" expects to derive a profit or financial benefit from, or otherwise has a pecuniary interest in, the above contract(s) or purchase(s); if reasonably determinable, state the approximate dollar value of such profit or benefit.):

The compensation earned by my spouse, Steve McGrath, as a teacher with Elkhart Community Schools, contributes to our family's household income

(Attach extra pages if additional space is needed)

8. **Approval of Appointing Officer or Body** (To be completed if the public servant was appointed by an elected public servant or the board of trustees of a state-supported college or university):

I (We) being the Board of School Trustees of Elkhart Community Schools and having the power to appoint

the above named public servant to the public position to which he or she holds, hereby approve the participation to the appointed disclosing public servant in the above described contract(s) or purchase(s) in which said public servant has a conflict of interest as defined in Indiana Code 35-44-1-3; however, this approval does not waive any objection to any conflict prohibited by statute, rule, or regulation and is not to be construed as a consent to any illegal act.

Carolyn R. Morris, Board President
Glenn L. Duncan, Board Vice Pres.
Susan C. Daiber, Board Secretary
Elected Official Office

9. **Effective Dates** (Conflict of interest statements must be submitted to the governmental entity prior to final action on the contract or purchase.):

Date Submitted (month, day, year) Date of Action on Contract or Purchase (month, day, year)

10. **Affirmation of Public Servant:** This disclosure was submitted to the governmental entity and accepted by the governmental entity in a public meeting to the governmental entity prior to final action on the contract or purchase. I affirm, under penalty of perjury, the truth and completeness of the statements made above, and that I am the above named public servant.

Signed: Dawn L McGrath (Signature of Public Servant)

Date (month, day, year): July 14, 2015

Within fifteen (15) days after final action on the contract or purchase, copies of this statement must be filed with the State Board of Accounts, Indiana Government Center South, 302 West Washington Street, Room E418, Indianapolis, Indiana, 46204-2765 and the Clerk of the Circuit Court of the county in which the governmental entity executed the contract or purchase. A copy of this disclosure will be forwarded to the Indiana State Ethics Commission.



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The foregoing consists only of excerpts from I.C. 35-44-1-3. Care should be taken to review I.C. 35-44-1-3 in its entirety.

1. **Name and Address of Public Servant Submitting Statement:** Jacqueline R. Rost
51890 Copperfield Ct, Granger, IN 46530

2. **Title or Position with Governmental Entity:** Athletic Director - Elkhart Memorial High School

3. a. **Governmental Entity:** Elkhart Community Schools
b. **County:** Elkhart

4. **This statement is submitted (check one):**
a. as a "single transaction" disclosure statement, as to my financial interest in a specific contract or purchase connected with the governmental entity which I serve, proposed to be made by the governmental entity with or from a particular contractor or vendor; or
b. as an "annual" disclosure statement, as to my financial interest connected with any contracts or purchases of the governmental entity which I serve, which are made on an ongoing basis with or from particular contractors or vendors.

5. **Name(s) of Contractor(s) or Vendor(s):** Scott Rost (spouse)

6. **Description(s) of Contract(s) or Purchase(s)** (Describe the kind of contract involved, and the effective date and term of the contract or purchase if reasonably determinable. Dates required if 4(a) is selected above. If "dependent" is involved, provide dependent's name and relationship):
Scott Rost (spouse) is employed by Elkhart Community Schools as a teacher and coach

7. **Description of My Financial Interest** (Describe in what manner the public servant or "dependent" expects to derive a profit or financial benefit from, or otherwise has a pecuniary interest in, the above contract(s) or purchase(s); if reasonably determinable, state the approximate dollar value of such profit or benefit.):

The compensation earned by my spouse, Scott Rost, as a teacher with Elkhart Community Schools, contributes to our family's household income

(Attach extra pages if additional space is needed)

8. **Approval of Appointing Officer or Body** (To be completed if the public servant was appointed by an elected public servant or the board of trustees of a state-supported college or university):

I (We) being the Board of School Trustees of
(Title of Officer or Name of Governing Body)

Elkhart Community Schools and having the power to appoint
(Name of Governmental Entity)

the above named public servant to the public position to which he or she holds, hereby approve the participation to the appointed disclosing public servant in the above described contract(s) or purchase(s) in which said public servant has a conflict of interest as defined in Indiana Code 35-44-1-3; however, this approval does not waive any objection to any conflict prohibited by statute, rule, or regulation and is not to be construed as a consent to any illegal act.

Carolyn R. Morris, Board President

Glenn L. Duncan,, Board Vice Pres.

Susan C. Daiber, Board Secretary

Elected Official

Office

9. **Effective Dates** (Conflict of interest statements must be submitted to the governmental entity prior to final action on the contract or purchase.):

Date Submitted (month, day, year)

Date of Action on Contract or Purchase (month, day, year)

10. **Affirmation of Public Servant:** This disclosure was submitted to the governmental entity and accepted by the governmental entity in a public meeting to the governmental entity prior to final action on the contract or purchase. I affirm, under penalty of perjury, the truth and completeness of the statements made above, and that I am the above named public servant.

Signed: Jacquie Rost

(Signature of Public Servant)

Date (month, day, year): July 14, 2015

Within fifteen (15) days after final action on the contract or purchase, copies of this statement must be filed with the State Board of Accounts, Indiana Government Center South, 302 West Washington Street, Room E418, Indianapolis, Indiana, 46204-2765 and the Clerk of the Circuit Court of the county in which the governmental entity executed the contract or purchase. A copy of this disclosure will be forwarded to the Indiana State Ethics Commission.



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The foregoing consists only of excerpts from I.C. 35-44-1-3. Care should be taken to review I.C. 35-44-1-3 in its entirety.

1. **Name and Address of Public Servant Submitting Statement:** Bernadette M. Taylor
53363 Winterberry Ct., South Bend, IN 46637
2. **Title or Position with Governmental Entity:** _____
Assistant Principal, Elkhart Memorial
3. a. **Governmental Entity:** Elkhart Community Schools
b. **County:** Elkhart
4. **This statement is submitted (check one):**
 - a. _____ as a "single transaction" disclosure statement, as to my financial interest in a specific contract or purchase connected with the governmental entity which I serve, proposed to be made by the governmental entity with or from a particular contractor or vendor; or
 - b. as an "annual" disclosure statement, as to my financial interest connected with any contracts or purchases of the governmental entity which I serve, which are made on an ongoing basis with or from particular contractors or vendors.
5. **Name(s) of Contractor(s) or Vendor(s):** Royal Excursion Transportation

6. **Description(s) of Contract(s) or Purchase(s)** (Describe the kind of contract involved, and the effective date and term of the contract or purchase if reasonably determinable. Dates required if 4(a) is selected above. If "dependent" is involved, provide dependent's name and relationship):

William Taylor (spouse) is employed by Royal Excursion Transportation.

7. **Description of My Financial Interest** (Describe in what manner the public servant or "dependent" expects to derive a profit or financial benefit from, or otherwise has a pecuniary interest in, the above contract(s) or purchase(s); if reasonably determinable, state the approximate dollar value of such profit or benefit.):

The income earned by my spouse is based upon work performed with Royal Excursion, which Elkhart Community Schools contracts services.

(Attach extra pages if additional space is needed)

8. **Approval of Appointing Officer or Body** (To be completed if the public servant was appointed by an elected public servant or the board of trustees of a state-supported college or university):

I (We) being the Board of School Trustees of Elkhart Community Schools and having the power to appoint Elkhart Community Schools (Title of Officer or Name of Governing Body) (Name of Governmental Entity)

the above named public servant to the public position to which he or she holds, hereby approve the participation to the appointed disclosing public servant in the above described contract(s) or purchase(s) in which said public servant has a conflict of interest as defined in Indiana Code 35-44-1-3; however, this approval does not waive any objection to any conflict prohibited by statute, rule, or regulation and is not to be construed as a consent to any illegal act.

Carolyn R. Morris, Board President
Glenn L. Duncan, Board Vice Pres.
Susan C. Daiber, Board Secretary
Elected Official Office

9. **Effective Dates** (Conflict of interest statements must be submitted to the governmental entity prior to final action on the contract or purchase.):

6/5/15
Date Submitted (month, day, year) Date of Action on Contract or Purchase (month, day, year)

10. **Affirmation of Public Servant:** This disclosure was submitted to the governmental entity and accepted by the governmental entity in a public meeting to the governmental entity prior to final action on the contract or purchase. I affirm, under penalty of perjury, the truth and completeness of the statements made above, and that I am the above named public servant.

Signed: [Signature]
(Date of Public Servant)
Date (month, day, year): July 14, 2015

Within fifteen (15) days after final action on the contract or purchase, copies of this statement must be filed with the State Board of Accounts, Indiana Government Center South, 302 West Washington Street, Room E418, Indianapolis, Indiana, 46204-2765 and the Clerk of the Circuit Court of the county in which the governmental entity executed the contract or purchase. A copy of this disclosure will be forwarded to the Indiana State Ethics Commission.

ELKHART COMMUNITY SCHOOLS
OVERNIGHT TRIP REQUEST

School: EACC

Class/Group: Motorcycle Outdoor Power Technology

Number of Students: 6

Date/Time Departing: 7/22/15 9:00 am

Date/Time Returning: 7/23/15 5:00 pm

Destination: UNOH City Lima State OH

Overnight Facility: Holiday Inn/ Suites

Mode of Transportation: SUV

Reason for Trip: Hot Rodders of Tomorrow Engine Challenge

Name of Chaperones: Ryan Gortney

Cost per Student: \$40.00 for meals

Describe Plans for Raising Funds or Funding Source: Hot Rodders and UNOH are covering lodging and some meals for students

Plans to Defray Costs For Needy Students: None

Are Needy Students Made Aware of Plans? Yes

Signature of Teacher/Sponsor: Ryan Gortney

Signature of Principal: David R Benak

Date: 6/19/2015

Send to Assistant Superintendent for Instruction for approval for submission to the Board of School Trustees.

Approval of

Superintendent Robert Nawata

Date: 7/8/15

Approved by Board: _____

(All overnight trips require prior approval by Board Policy IICA.)

ELKHART COMMUNITY SCHOOLS
OVERNIGHT TRIP REQUEST

School: EACC

Class/Group: Motorcycle Outdoor Power Technology

Number of Students: 6

Date/Time Departing: 7/31/15 9:00 am

Date/Time Returning: 8/1/15 9:00 pm

Destination: Route 66 Raceway City Joliet State IL

Overnight Facility: Camping/RV

Mode of Transportation: RV

Reason for Trip: Hot Rodders of Tomorrow Engine Challenge

Name of Chaperones: Ryan Gortney

Cost per Student: \$50.00 for meals

Describe Plans for Raising

Funds or Funding Source: Hot Rodders is covering camping site and some meals for students

Plans to Defray Costs

For Needy Students: None

Are Needy Students

Made Aware of Plans? Yes

Signature of
Teacher/Sponsor:

Ryan Gortney

Signature of Principal:

David R Benak

Date: 6/19/2015

Send to Assistant Superintendent for Instruction for approval for submission to the
Board of School Trustees.

Approval of

Superintendent

Rolaf Howard


Date:

7/8/15

Approved by Board:

(All overnight trips require prior approval by Board Policy IICA.)

ELKHART COMMUNITY SCHOOLS
Elkhart, Indiana

DATE: July 9, 2015
 TO: Dr. Robert Haworth, Superintendent
 FROM: Dr. Dawn McGrath 
 RE: **Conference Leave Requests**
July 14, 2015 - Board of School Trustees Meeting

The following requests for excused absences are recommended for approval:

2015 - 2016 CONFERENCES	EXPENSES	SUBSTITUTE
<p>THE SUMMER INSTITUTE OF INTERCULTURAL COMMUNICATION</p> <p>This institute will assist members of the Disproportionality Committee in their effort to increase high school graduation rates and decrease suspension and expulsion rates district-wide. It will also help to mold and change the culture of the adults across the school district.</p> <p>Portland, OR</p> <p>July 19 - 24, 2015 (5 day's absence)</p> <p style="padding-left: 40px;">ANTHONY ENGLAND - ESC (0-0)</p> <p style="padding-left: 40px;">TONDA HINES - ROOSEVELT (0-0) <i>(0 day's absence)</i></p> <p style="padding-left: 40px;">VICTORIA TONEY - ESC (0-0)</p>	\$9,639.00	\$0.00
<p>HOT RODDERS ENGINE CHALLENGE</p> <p>This is a competition for Hot Rodders which gives students the opportunity to highlight the skills they have obtained from the EACC and potentially earn scholarship monies for college.</p> <p>Lima, OH</p> <p>July 22 - 23, 2015 (0 day's absence)</p> <p style="padding-left: 40px;">RYAN GORTNEY - EACC (0-0)</p>	\$271.25	\$0.00
<p>HOT RODDERS ENGINE CHALLENGE</p> <p>This is a competition for Hot Rodders which gives students the opportunity to highlight the skills they have obtained from the EACC and potentially earn scholarship monies for college.</p> <p>Joliet, IL</p> <p>July 31 - August 31, 2015 (0 day's absence)</p> <p style="padding-left: 40px;">RYAN GORTNEY - EACC (1-0)</p>	\$231.00	\$0.00
<p>21ST CENTURY LITERACY CONFERENCE</p> <p>This conference will provide educators with practical, research-based best practices to help students become more literate in the areas of reading, writing, math, and technology.</p> <p>Lebanon, IN</p> <p>August 3, 2015 (0 day's absence)</p>	\$648.00	\$0.00

2015 - 2016 CONFERENCES	EXPENSES	SUBSTITUTE
BARBARA CRIPE - RIVERVIEW (0-0) VAL PRILLER - BEARDSLEY (0-0) CHRIS SCALISE - BEARDSLEY (0-0) MELINDA SHAW - PINWOOD (0-0) MARTHA STRICKLER - CLEVELAND (0-0)		
NATIONAL INSTITUTE FOR METALWORKING SKILLS (NIMS) INSTRUCTOR CREDENTIALING WORKSHOP This workshop will provide the necessary instructor certification which will enable EACC students to earn college credits from Ivy Tech. Warsaw, IN August 5 - 9, 2015 (4 day's absence) MICHAEL YOUNG - EACC (0-0)	\$670.00	\$0.00
TOTAL	\$11,459.25	\$0.00
2015 YEAR-TO-DATE GENERAL FUNDS	\$5,844.11	\$850.00
2016 YEAR-TO-DATE GENERAL FUNDS	\$0.00	\$0.00
2015 YEAR-TO-DATE OTHER FUNDS	\$95,454.12	\$2,125.00
2015 YEAR-TO-DATE ADJUSTMENTS	(\$4,178.00)	\$0.00
2016 YEAR-TO-DATE OTHER FUNDS	\$0.00	\$0.00
2016 YEAR-TO-DATE ADJUSTMENTS	\$0.00	\$0.00
GRAND TOTAL	\$97,120.23	\$2,975.00

(Figures in parentheses are the number of conferences & the number of absence days previously approved for the current school yr.)



Date: July 14, 2015
To: Dr. Robert Haworth
From: Mr. W. Douglas Thorne
Subject: Personnel Recommendations

Certified

- a. **Settlement Agreement** – We recommend the approval of a settlement agreement regarding compensation.
- b. **Administrative Appointment** – The administration recommends confirmation of the following administrative appointment effective for the 2015-16 school year:

Krista Hennings	District Graduation Facilitator
Charlene Trotter	Cleveland/Assistant Principal

- c. **Retirement** – We report the retirement of the following employee at the end of the 2014-15 school year:

Karla Brenneman	Feeser/Grade 1	28 Years of Service
Karen Erlacher	Tipton/Alternative Pgms	35 Years of Service

- d. **Resignation** – We report the resignation of the following employees:

Stacie Back Began: 8/11/08	Woodland/Grade 2 Resign: 6/29/15
Stephanie Noble Began: 8/13/12	North Side/ENL Resign: 7/6/15
James Smith Began: 8/15/11	Central/Latin Resign: 7/1/15

- e. **New Certified Staff** – We recommend the following new certified staff for employment in the 2015-16 school year:

Kathleen Bain	Memorial/Math
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Tara Ciesiolko	Monger/Grade 5
Marilyn Cregier	Central/Counselor
Kayla Freeze	Riverview/Grade 4 (temporary contract)
Laurie Kaiser	Hawthorne/ENL
Cynthia Keeling	Career Center/Agriculture
Karen Keranen	Memorial/Special Education
Bryan Hunter	Memorial/Social Studies
Pete Lestinsky	Career Center/Diesel Tech
Bess Lyons	Cleveland/Art
Danielle Miller	ESC/Psychologist
Regina Roberson	Central/Early College
Summer Runyan	Memorial/Early College
Kristen Stooksbury	TBD/Elementary Music

Classified

- a. New Employees** - We recommend regular employment for the following classified employees:

Parnell Jones Jr. Began: 4/20/15	Building Services/Custodian PE: 6/22/15
Jacqueline Pietzak Began: 4/20/15	Hawthorne/Custodian PE: 6/22/15

- b. Resignation** – We report the resignation of the following classified employees:

Tara Ciesiolka Began: 8/27/14	Osolo/Paraprofessional Resign: 6/5/15
Jennifer Hoff Began: 10/27/10	Memorial/Food Services Resign: 6/5/15
Lynne Miller Began: 11/4/13	North Side/Paraprofessional Resign: 6/5/15

Walter Peoples
Began: 6/25/12

Beck/Custodian
Resign: 6/25/15

Mary Weber
Began: 1/9/12

Feeser/Registered Nurse
Resign: 6/30/15

Brent Williams
Began: 4/13/15

Bristol/Eastwood/Custodian
Resign: 7/17/15

Julie Williams
Began: 10/13/14

Beardsley/Paraprofessional
Resign: 6/5/15

c. Retirement – We report the retirement of the following classified employees:

Becky Adams
Began: 10/2/95

Eastwood/Paraprofessional
Retire: 6/5/15
19 Years of Service

d. Voluntary Leave -We recommend the voluntary unpaid leave for the following classified employee:

Mila Simeonova
Begin: 9/8/15

Transportation/Bus Driver
Ends: 11/6/15